

**TOWN OF DAVIE
TOWN COUNCIL AGENDA REPORT**

TO: Mayor and Councilmembers

FROM/PHONE: Joseph Montopoli, Fire Chief/EMC 954-797-1842

PREPARED BY: Julie Downey, Assistant Chief EMS 954-797-1189

SUBJECT: Resolution

AFFECTED DISTRICT:

ITEM REQUEST: Schedule for Council Meeting

TITLE OF AGENDA ITEM: GRANT - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE APPLICATION FOR A \$14,880.00 SUBGRANT FROM THE U.S. DEPARTMENT OF HOMELAND SECURITY CITIZEN CORPS/CERT PROGRAM SUBGRANT, AND IF AWARDED, ACCEPT AND EXECUTE THE GRANT.

REPORT IN BRIEF: The U.S. Department of Homeland Security CERT Program is offering a 100% FEMA-funded grant to local municipalities to assist in expanding already existing Community Emergency Response Team (CERT) and CERT Programs. The Town of Davie CERT program had its first graduating class in June 2009 with 19 volunteers trained to respond to emergency situations in their communities. CERT members can assist with non-emergency projects that help improve the safety of the community.

The funds will be used to expand the program, purchase training supplies and equipment. In addition, we will be able to conduct three (3) CERT Basic Training Programs between October 2009 and September 2010. CERT training includes disaster preparedness, disaster fire suppression, basic disaster medical operations, and light search and rescue operations. The CERT SubGrant Program requires the Town of Davie to fund the project and will reimburse the Town upon presentation of expenditures.

PREVIOUS ACTIONS: R2009-28

CONCURRENCES:

FISCAL IMPACT: not applicable

Has request been budgeted? n/a

If yes, expected cost: \$

Account name and number:

If no, amount needed: \$

What account name and number will funds be appropriated from:

Additional Comments:

RECOMMENDATION(S): Motion to approve resolution

Attachment(s): Resolution, Broward County Citizen Corps Council Request application

RESOLUTION _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE APPLICATION FOR A \$14,880.00 SUBGRANT FROM THE U.S. DEPARTMENT OF HOMELAND SECURITY CITIZEN CORPS/CERT PROGRAM SUBGRANT, AND IF AWARDED, ACCEPT AND EXECUTE THE GRANT.

WHEREAS, The U.S. Department of Homeland Security CERT Program is offering a 100% FEMA-funded grant to local municipalities to help expand the Community Emergency Response Team (CERT) Program; and

WHEREAS, The Town of Davie CERT program had its first graduating class in June 2009 with 19 volunteers trained to respond to emergency situations in their communities; and

WHEREAS, The funds will be used to expand the program, purchase training supplies and equipment and conduct three (3) CERT Basic Training Programs next fiscal year 2010; and

WHEREAS, The CERT Sub Grant Program requires the Town of Davie to fund the project and will reimburse upon presentation of expenditures.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA.

SECTION 1. The Town Council of the Town of Davie hereby authorizes the Town Administrator or designee to submit an application for grant funding to the U.S. Homeland Security Citizens Corps/CERT Sub Grant Program, and if awarded, accept and execute the Grant.

SECTION 2. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2009

MAYOR/COUNCILMEMBER

ATTEST:

TOWN CLERK

APPROVED THIS ____ DAY OF _____, 2009

TITLE PAGE

This is the start of the Application. Please do not send in the instruction pages before this page when submitting your application.

FDEM/DHS Federal FY 09 Applicant Questionnaire
Citizen Corps/ CERT Sub-grant Program
CERT Application

Date Received by FDEM

Please indicate whether this is a Citizen Corps or CERT application above.

Application Type (please check one):

☐

Start-Up

☒

Expansion

Amount Requested for Sub-Grant: \$14,880.00

Please indicate the sponsoring agency/group:

☐ N/A

☐ City Emergency Management Office

☐ County Emergency Management

☐ Citizen Corps Council

☒ Fire/Rescue Service

☐ Native American Tribe

☐ Fire Tax District

☐ Sheriff/Police Agency

Applicant Information

Name of Organization: Town of Davie

Address: 6901 Orange Drive

City: Davie

County: Broward

Zip Code: 33324

Federal ID #: 59-6046527

Point of Contact *(If this changes at any time please send e-mail with new individuals information to: CitizenCorps@em.myflorida.com and a follow up letter.*

Name: Julie Downey, Assistant Chief

Phone: 954 797-1189

Fax: 954 797-1234

Email: jdowney@davie-fl.gov

.....
Authorized Signature (Please refer to the Note on page 2.)

Signature: [Handwritten Signature]
Title: [Handwritten Title]

(Note: If the signature is not by the Mayor, Chairperson of the County Commission, President or Chairperson of the Tax or Fire District or government jurisdiction then a formal notice of delegation of authority to sign contracts by the governing body MUST be attached to this sheet.



Section I – Questionnaire *(maximum 10 points)*

(NOTE: Please indicate responses with an "X")

1. Is a letter of support from the corresponding County Emergency Management Agency included with this application (select ONLY one):

☒ Yes

☐ No

If no, please explain why a County Emergency Management Agency corresponding letter is not included.

2. Do you plan to provide or expand this Subgrant to train more members or provide support beyond the Subgrant dollars requested?

☒ Yes

☐ No

Briefly detail "in-kind" functions and estimated dollar value in the section provided below.

The Town of Davie Fire Rescue Department as of 2009 is currently budgeting approximately \$5,000 for the purchase of CERT bags and supplies for graduates of our basic and advanced training program. In June of 2009 we graduated our first CERT class. The Town of Davie also utilizes volunteers to assist with the educational portion of our training program along with several paid instructors. In total, the Town budgets approximately \$10,000 for our CERT program.

SECTION II – Questionnaire - Cost Effectiveness (*maximum 10 points*) – for CERT programs only

1. A) **Start Up Program:** ____ Yes ____ X N/A

What is the cost per trainee for this Subgrant?

$$\frac{\text{____}}{\text{(Subgrant amount request)}} / \frac{\text{____}}{\text{(Number of Trainees)}} = \text{____}$$

- B) **Existing Programs:**

*Note: Expansion programs can spend **up to 40% of their Subgrant award** on refresher/advanced courses.*

What is the cost per new trainee for this Subgrant?

$$\frac{\$14,880 - \$5,000}{\text{(Subgrant amount request – Refresher course amount)}} / \frac{75}{\text{Number of new Basic Avg/Trainees= Course Trainees}} = \$131.75$$

What is the cost of refresher and/or advanced Training for this Subgrant?

$$\frac{5,000}{\text{Refresher/Adv Course \$}} / \frac{100}{\text{Number of trainees}} = \frac{\$50.00}{\text{Average/trainee}}$$

2. Please provide a justification for the calculation of your cost per trainee ratio. For example, describe what factors impact the costs involved in operating the CERT program.

The Town of Davie makes every effort to contain the costs of our CERT program. Since we are a new program we have to make and borrow the training material needed to conduct the training. This grant will assist to provide three basic training programs and up to twelve advanced classes for the grant period. Operating cost include CERT bags for graduates, the purchase of fire safety training props, basic first aid supplies. In addition training supplies needed for advanced training classes which include CPR manikins and supplies and various other costs. The Town utilizes Town owned buildings to conduct the training to reduce costs, in addition we have used expired fire extinguishers and training props made by our personnel.

Questionnaire - Cost Effectiveness (*maximum 10 points*) – for Citizen Corps Councils only

1. Illustrate the cost effective measures taken by your program in relation to public outreach, training and volunteer recruitment. (Add additional lines as needed)

The Town of Davie has used the Town's public information officer (PIO) to spread the word about our new CERT program. The PIO has placed the CERT information in several local magazines/newspapers to recruit new members. We have developed a web site to assist residents in learning more about CERT. Fire Department personnel have conducted several meetings with homeowner Association groups to recruit new members. In addition our CERT members volunteer to go to Homeowner Association meetings to educate our residents about CERT and to recruit new members.

Section III - Proposed Budget (maximum 20 points)

Program Name: Town of Davie CERT Program

1. Planning Activities			
1.1 Public Education/Outreach			
1.2 Citizen Participation			
Subtotal			
2. Organizational Activities (limited to 25% of grantee's award)			
Subtotal			
3. Equipment Activities			
AE110GN-00-BGPK - CERT bags	75 bags	\$58.00	\$4350.00
AE11030E-04-EXVAC - Fire safety training system	1 system	\$7650.00	\$7650.00
Subtotal			
4. Training Activities			
AE1121GN-00-TRNG - 3 basic CERT classes	24 classes 15 hours each	\$40.00	\$2880.00
Subtotal			
5. Exercise Activities			
Subtotal			
5. Management & Administration no greater than 3% of total award)			
5.1 Personnel Activities			
Subtotal			\$14,880.00

*Examples of non-expendable equipment include: laptops, LCD projectors, video screens, etc.

Proposed Budget Narrative:

Please provide more detail regarding the line items listed above including all 3 c items over \$100

3. a. CERT bags (75) – The Town of Davie has set a goal of recruiting 75 new CERT volunteers for this grant period. The funds will be used to purchase 75 CERT bags.
75 bags x \$60.00 = \$4500.00
- b. Funds will also be used for the purchase of a reusable environmentally friendly fire extinguisher training system. Currently the Town is using a 55 gallon barrel and igniting old T shirts and rags with lighter fluid and CO2 extinguishers to train the CERT volunteers in fire suppression and fire safety. This method poses a risk to the CERT volunteers and requires extensive clean up after the training is complete. The training system includes 3 10lb fire extinguishers \$7600.00
4. Training activities. The funds would be used to provide one instructor for 3 basic training classes for a total 24 classes. The Town will fund the instructor for the advanced training classes.

Section IV - Program Narrative (maximum 40 points)

****This section cannot exceed five (5) pages.** (Note: All items mentioned below MUST be addressed in this section. EACH QUESTION & QUESTION SUB-PART MUST BE ANSWERED.)

1. Please discuss your implementation plan for the Citizen Corps or CERT program. This should include, at minimum:
 - a. Strategy and methodology for recruitment of trainees: The Town of Davie has successfully advertised our new program through flyers, homeowner association meetings, the Town website, local magazine/newspapers and local cable channels. The program has also been advertised at our Town events including annual Town festivals, Fire and Police Expo, and the Town Council meetings.
 - b. A tentative schedule of training classes during the contract period: This grant will fund three CERT Basic Training Programs (between October 2009 and September 2010) 20 hours course and bi-monthly CERT refresher/advanced training courses.
 - c. Plans to maintain members after graduation from the course: After graduating from the basic CERT training classes we will offer our members various projects to participate in; Town events such as fire station open houses, annual Town festivals. In addition the CERT members will be included in various classes rapid impact assessment, CPR and ham operator classes to name a few. The CERT members will volunteer their time to assist in health fairs, recruitment drives at various community events. The CERT members will also be asked to assist in the training of other basic training programs.
 - d. Plans to use graduates in emergency situations: The Town is offering ham operator classes to the CERT members so the CERT members can assist the Town with the ham radio at our Emergency Operations Center. The CERT members will be trained in the rapid impact assessment to assist the fire department in conducting the assessment immediately after a weather event. CERT members will be trained to assist in the Town's point of distribution. Also the CERT members will be trained in basic traffic control to assist the law enforcement department after a severe weather related event.
 - e. Plans to maintain the program after funding has ended: the Town of Davie Fire Rescue Department budgets approximately \$10,000 in public education funding for the CERT program. These funds are utilized to purchase the necessary supplies and equipment.
 - f. Any additional programmatic information specific to your program. The Town of Davie recently celebrated its first CERT graduation classes in June 2009. The class had 19 people from varying areas of our Town and had a wide variety of backgrounds. The Town of Davie looks forward to adding more volunteers to this group and establishing a CERT member organizational chart, with zone captains and team leaders as our team grows.
2. Identify the number of emergency management organizations or the targeted population area whose emergency management needs will be directly benefited by this program. The Town of Davie CERT volunteers will directly impact the Town of Davie residents and visitors during times of a disaster. CERT volunteers will be trained to assist with the points of distribution in delivering food and water after the impact of a hurricane. The CERT members are being trained in the use of ham radios this asset will greatly assist the Town of Davie when communication fail and our back up communication is the ham radios. The CERT volunteers will also be available to assist in training events such as full scale mass casualty incident exercises designed to prepare the first responders to triage, treat and transport multiple victims.
3. Discuss why this particular method was chosen. The CERT volunteers will be trained by the Town of Davie Fire Rescue department trained personnel. CERT volunteers are trained utilizing the fire rescue equipment and are familiar with the department's members, organizational structure as well as the incident command system. In addition, the volunteers will be trained in the operations of ham radio to assist in a disaster. With the training provided the volunteers will have the knowledge to work and communicate side by side with the professional responders.

4. Discuss the Applicant's experience and ability applied to the program. The Town of Davie CERT program is coordinated and maintained by the Town of Davie Fire Rescue Department. The program is assigned to the Emergency Medical Services (EMS) Division. The Division is also responsible for a number of public education programs and coordinates emergency management for the Town.
- The Town of Davie CERT program just graduated its first CERT class in June 2009 and since then has already offered 2 advanced training sessions.
- The Town's CERT Coordinator is an active member in the CERT Coordinator's committee within the Fire Chief's Association of Broward County.

Section V - Community Integration (maximum 20 points)

(NOTE: Questions 6 through 10 require short answers. This section cannot exceed (3) pages. If attaching additional pages please clearly identify each question and section number.)

The Citizen Corps mission is to bring community and government leaders together to involve community members in all-hazards emergency preparedness, planning, mitigation, response and recovery.

1. Name of Jurisdiction:

Town of Davie, Broward County, Florida

2. Area Covered:

The Town of Davie is home to 100,000 permanent residents, 20,000 seasonal residents with a daily transient population that exceeds 200,000 students, visitors and employees to hundreds of businesses that call the Town of Davie Home.

The Town of Davie is home to the South Florida Educational Center, the largest educational complex in the south Florida area. Five Universities, two colleges, two high schools, two middle schools, six elementary schools and eight private sectarian and non-sectarian schools have campuses in Davie. Nova Southeastern University, the Town's largest educational institution, has a daily enrollment of 40,000 students and faculty members. The Miami Dolphins training camp also calls Davie home. The training camp located on the NSU campus is a draw for residents, fans and tourists alike.

The Town of Davie's economic strength is driven by its central location to the metropolitan Fort Lauderdale area. Over 1.5 million residents call Broward County home; the Town of Davie is the crossroads for commerce and transportation that serves the Broward County area. Davie is located minutes from the Fort Lauderdale Hollywood International Airport and Port Everglades.

With the Town being centrally located in Broward County there is a need for coordinated emergency services for all types of disaster threats.

-
3. Does the jurisdiction currently have a Florida Registered Citizen Corps Council or active CERT program? Please list Registered Program below.

 X Yes
 No

Yes, Town of Davie CERT

4. Name of the Program:

Town of Davie CERT

5. Sponsoring Agency Applying for Sub-Grant:

Town of Davie Fire Rescue Department

6. Detail how the Citizen Corps/CERT Program specifically fulfills/supports a part of the Citizen Corps Mission in the community (see mission statement in instruction pages above):
The Town of Davie CERT program fulfills the goals set forth by Citizen Corp operations:

- a) By CERT members assisting Fire Department personnel in conducting public education and outreach opportunities through the Town of Davie. Members actively recruitment volunteers within the community and assist with disaster preparedness lectures.
- b) By encouraging citizens to participate in CERT disaster exercises. Citizens are recruited to act as victims of disasters during disaster drills. CERT utilizes these drills to education first responders and citizens as to preparedness.
- c) By working closely with our CERT volunteers we hope to foster leadership opportunities within the CERT program and community. We are working toward establishing a CERT command structure to be utilized to coordinate their activities and efforts during periods of activation.
- d) By adopting the CERT Activation Plan into the Town of Davie Comprehensive Emergency Operations Plan. The Town of Davie CERT Annex will be adopted by the Town of Davie and will be adopted into the Town's Comprehensive Emergency Operations Plan at its next revision.
- e) By training our CERT volunteers, We have trained our 19 volunteers in the Incident Command System to provide clear emergency communications during periods of activation. All CERT members are trained in NIMS 100 and NIMS 317.
- f) By CERT members participating in the development of training programs for the public. CERT members also volunteer their time to assist in providing public education classes, recently CERT members volunteered to assist in placing smoke detectors in disadvantaged homes..
- g) The Town of Davie utilizes its volunteers to assist and augment its staff by providing them with roles and responsibilities that help prepare for, respond to, and recovery from major disasters.
- h) Town of Davie Fire Rescue monitors and evaluates its CERT program by seeking input from its members after all classes. Town of Davie will conduct a post incident analysis with its CERT members after all activations. These measures ensure that the Town provides a quality program to its citizens.

The Town of Davie recognizes the fact that during times of disaster citizens will want to help. The Town of Davie CERT provides citizens with the education, training, and knowledge to prepare for, respond to, and to recover from catastrophic disasters that overwhelm emergency services. All volunteers must complete the twenty (20) hour CERT Basic Training Program. The Town of Davie CERT program is about engaging individuals through education, training and volunteer service. The Town of Davie CERT Mission is to create a variety of opportunities for individuals to volunteer. The Town's CERT program provides citizens an avenue to become involved with their families and community, to make the community safer, stronger and better prepared to respond to all types of disaster's including terrorism. The Town of Davie CERT program fully supports the Citizen Corp mission.

7. Detail specifically how Citizen Corps/CERT training in your community promotes partnership efforts between emergency services in your community and the people they serve. – The Town of Davie CERT program provides the opportunity for citizens to develop a relationship with emergency services organization and personnel. The Town of Davie Fire Rescue Department is the sponsoring division within the Town and provides leadership and insight into the emergency services area. The Town's CERT program encourages and supports education, training and volunteer services.
8. Detail specifically how the Citizen Corps/CERT program assists families, neighborhoods and businesses with preparation, response and recovery from major disasters/incidents in a neighbor-helping-neighbor community spirit. The program provides an avenue for residents and business owners to volunteer within their community to assist their family and neighbors in the event of a disaster by assisting with encouraging preparedness, assisting in the aftermath of a disaster and assisting in the recovery of a disaster. It is widely accepted citizens will want to volunteer after a disaster, the Town has recognized this and has begun to train volunteers to assist emergency services spread the word about preparing for a disaster, how to immediately assist after a disaster even when professional emergency services are not available, and to assist in the recovery efforts.
9. Specifically indicate how Citizen Corps/CERT activities interface support for National priorities:
- Expanding regional or area collaboration. The Town of Davie CERT volunteers are encouraged to assist with recruitment and in presenting at homeowners association meetings to teach preparedness to homeowners and seasonal residents.

- How does Citizen Corps/CERT support the National Infrastructure Protection Plan (NIPP) goal of bringing together various partners to enhance security, mitigation of risk and training of citizens? The CERT volunteers are encouraged to speak with family members, neighbors and communities to mitigate and prepare for disasters in an all risk approach.
 - How does Citizen Corps/CERT improve information sharing and collaboration capabilities with other groups? The Town of Davie CERT volunteers attend Homeowner Association Meetings and other Town meetings to educate homeowners about CERT and also about how to prepare themselves in the event of a disaster. The volunteers assist in providing information regarding warnings, evacuations and other crisis that may impact the Town of Davie.
 - How does Citizen Corps/CERT strengthen interoperability of communications? The Town of Davie trains our CERT volunteers in the Incident Command System. Currently, to activate our CERT members we will use telephone, email and a reverse 911 system. In addition CERT volunteers are being trained in the use of ham radio operations to assist the Town with communications during a disaster.
 - How does Citizen Corps/CERT strengthen CBRNE (Chemical, Biological, Radiological/Nuclear and Explosive) detection, response and decontamination understanding by citizens through education or other means? The CERT volunteers are trained to be aware of signs and symptoms of possible CBRNE devices. An entire class is dedicated to the CBRNE detection, recognition and decontamination.
 - How does Citizen Corps/CERT strengthen Medical Surge capabilities? The CERT volunteers are trained in the basic triage methods as well as basic first aid. With this knowledge the volunteers can systemically triage and organize the victims into severity categories when first responders are available they can treat and transport the critical victims first.
10. Specify how this CITIZEN CORPS/CERT MISSION has been or will be integrated into an OVERALL CITIZEN CORPS COUNCIL MISSION IMPLEMENTATION STRATEGY PLAN – either by adoption of the CITIZEN CORPS/CERT MISSION directly by the Citizen Corps Council once formed or once they complete their Plan or by what other means? Please refer to attachment V-10A, The Town of Davie Community Emergency Response Team Annex
11. Does the applying governmental jurisdiction accept this CITIZEN CORPS/CERT ANNEX as valid documentation of the role of CERT to partially meet education/training/auxiliary preparedness, response and recovery mission role for Citizen Corps in the jurisdiction?
- ☒ Yes ☐ No
12. If your community/county has a Florida Registered Citizen Corps Program in its jurisdiction complete the follow information:

Name of Citizen Corps Program:

Contact Person:

Phone Number:

E-Mail:

Number _____

Title _____

Fiscal Year 2009/2010

**Citizen Corps/CERT Grant Program
EVALUATION AND SCORING SHEET**

1. Demonstrate Sustainability (Section I)

- a. Does the applicant identify what functions they plan to provide beyond subgrants dollars requested?

(Max 10 pts)

2. Cost Effectiveness (Section II and III)

- a. Does the applicant identify and demonstrate cost-effectiveness in new, refresher and/or advanced trainings?
b. Are these projects and their timeframes realistic?

(Max 15 pts)

3. Proposed Budget (Section II and III)

- a. Does the proposed budget for the project describe how it is necessary and appropriate to the scope of the project?

(Max 15 pts)

4. Project Method and Approach (Section IV)

(Max 15 pts)

5. Experience and ability applied to project (Section IV)

(Max 10 pts)

6. Consistency with National/State Priorities (Section IV and V)

- a. Explains consistency with State CEMP
b. Consistency with Local CEMP
c. Consistency with DHS Citizen Corps/CERT Community Integration Plan

(Max 35 pts)

7. Impact by environmental clean-up initiative or Front Porch Community (Tiebreaker)

TOTAL POINTS

General Comments:

ATTACHMENT V, 10.A

Town of Davie Community Emergency Response Team ANNEX

The Town of Davie is home to 100,000 permanent residents, 20,000 seasonal residents with a daily transient population that exceeds 200,000 students, visitors and employees to hundreds of businesses that call the Town of Davie Home.

The Town of Davie is home to the South Florida Educational Center, the largest educational complex in the south Florida area. Five Universities, two colleges, two high schools, two middle schools, six elementary schools and eight private sectarian and non-sectarian schools have campuses in Davie. Nova Southeastern University, the Town's largest educational institution, has a daily enrollment of 40,000 students and faculty members. The Miami Dolphins training camp also calls Davie home. The training camp located on the NSU campus is a draw for residents, fans and tourists alike.

The Town of Davie's economic strength is driven by its central location to the metropolitan Fort Lauderdale area. Over 1.5 million residents call Broward County home; the Town of Davie is the crossroads for commerce and transportation that serves the Broward County area. Davie is located minutes from the Fort Lauderdale Hollywood International Airport and Port Everglades. Two expressways and the Florida Turnpike traverse through Davie and provide major thoroughfares that connect Broward County and Miami Dade County, the hub for Latin American trade.

With the Town being centrally located in Broward County there is a need for coordinated emergency services for all types of disaster threats.

The Town of Davie conducted its first Community Emergency response Team (CERT) in May of 2009. The Town's CERT program is sponsored, coordinated and administered by the Town of Davie's Department of Fire Rescue.

The Town of Davie CERT program fulfills the goals set forth by Citizen Corp operations:

1. By CERT members assisting Fire Department personnel in conducting public education and outreach opportunities through the Town of Davie. Members actively recruitment volunteers within the community and assist with disaster preparedness lectures.
2. By encouraging citizens to participate in CERT disaster exercises. Citizens are recruited to act as victims of disasters during disaster drills. CERT utilizes these drills to education first responders and citizens as to preparedness.
3. By working closely with our CERT volunteers we hope to foster leadership opportunities within the CERT program and community. We are working toward establishing a CERT command structure to be utilized to coordinate their activities and efforts during periods of activation.
4. By adopting the CERT Activation Plan into the Town of Davie Comprehensive Emergency Operations Plan. The Town of Davie CERT Annex will be adopted by the Town of Davie and will be adopted into the Town's Comprehensive Emergency Operations Plan at its next revision.

ATTACHMENT V, 10.A

5. By training our CERT volunteers, We have trained our 19 volunteers in the Incident Command System to provide clear emergency communications during periods of activation. All CERT members are trained in NIMS 100 and NIMS 317.
6. By CERT members participating in the development of training programs for the public. CERT members also volunteer their time to assist in providing public education classes, recently CERT members volunteered to assist in placing smoke detectors in disadvantages homes..
7. The Town of Davie utilizes its volunteers to assist and augment its staff by providing them with roles and responsibilities that help prepare for, respond to, and recovery from major disasters.
8. Town of Davie Fire Rescue monitors and evaluates its CERT program by seeking input from its members after all classes. Town of Davie will conduct a post incident analysis with its CERT members after all activations. These measures ensure that the Town provides a quality program to its citizens.

The Town of Davie recognizes the fact that during times of disaster citizens will want to help. The Town of Davie CERT provides citizens with the education, training, and knowledge to prepare for, respond to, and to recover from catastrophic disasters that overwhelm emergency services. All volunteers must complete the twenty (20) hour CERT Basic Training Program.

The Town of Davie CERT program is about engaging individuals through education, training and volunteer service. The Town of Davie CERT Mission is to create a variety of opportunities for individuals to volunteer. The Town's CERT program provides citizens an avenue to become involved with their families and community, to make the community safer, stronger and better prepared to respond to all types of disaster's including terrorism. The Town of Davie CERT program fully supports the Citizen Corp mission.

The Town of Davie CERT program further reaches out to our community by advocating our Nation's "National Preparedness Goals" by:

1. Reaching out to the citizens of the Town of Davie through events with public educational information and recruiting opportunities,
2. Helping our citizens have a clear understanding of National, Local and Family Disaster Preparedness through educational programs fostered by the Town of Davie Fire Rescue and Police Departments,
3. Assisting the Town of Davie in providing information regarding warnings and crisis impacting the local community.



Environmental Protection and Growth Management Department
EMERGENCY MANAGEMENT DIVISION
201 N.W. 84th Avenue • Plantation, Florida 33324 • 954-831-3900 • FAX 954-382-5805

August 17, 2009

Assistant Chief Julie Downey
Davie Community Emergency Response Team
Davie Fire Rescue
6901 Orange Drive
Davie, Florida 33314

Re: Letter of Support from Broward Emergency Management Division

Dear Ms. Downey:

Please accept this letter in support of the Community Emergency Response Team (CERT) in the Town of Davie, Florida. The Broward Emergency Management Division (BEMD) works closely with the Broward Citizen Corps Council which acts as the umbrella organization for a number of volunteer driven sub-groups that coordinate volunteer activities meant to make communities safer, stronger, and better prepared to respond to any emergency situation. Contributing programs to Broward Citizen Corps Council include CERT, Fire Corps, Medical Reserve Corps, USA on Watch, Volunteers in Police and Citizens on Patrol, and other community and faith-based organizations. Through the efforts of these programs, Broward residents are given opportunities to be engaged in volunteer programs that make their families, their homes, and their communities safer from the threats of crime, terrorism, and disasters of all kinds.

As Broward County's emergency management office, BEMD recognizes the importance of CERT in Davie. In addition to leadership, CERT has provided numerous initiatives such as education and outreach, training, and exercises to its growing volunteer base. All-hazards preparedness provided by CERT for the citizens in Davie, as well as its partnerships with surrounding communities, have augmented BEMD's mission to develop and implement comprehensive disaster planning, mitigation, and response activities to Broward's 1.8 million residents.

Davie's CERT has been providing an active role and close commitment to its community since its inception. BEMD looks forward to its continued partnership with all CERT programs.

Sincerely,

A handwritten signature in black ink, appearing to read "Gustavo Vilchez".

Gustavo Vilchez, MBA
Emergency Management Coordinator,
Liaison to Broward Area CERT Coordinators

